



# Registration

Name:
Address:
Zip:
Email: Phone: Home: (    ) Cell: (    )
Class which I wish to take this year: Teacher:                    Subject:
Second choice: Teacher:                    Subject:
<input type="checkbox"/> I also wish to take the Lace RXP class.
Accommodations: <i>Please make your reservations at the Inn directly by calling 866-388-6207.</i>
<input type="checkbox"/> I prefer a single room
<input type="checkbox"/> I prefer to share a room <input type="checkbox"/> I will share with:
<input type="checkbox"/> I need you to find me a roommate.
<input type="checkbox"/> Special Diet required. If yes, please specify.
I plan to travel by: <input type="checkbox"/> Car <input type="checkbox"/> Plane
I heard of "Lace at Sweet Briar" through....

### Conditions of Registration:

A registration form must be received by **March 15, 2010** with your non-refundable deposit of \$150. The balance of your fee (\$250) is due by **May 15, 2010**.

### Cancellation Policy:

Your deposit is non-refundable. However, if it is necessary for you to cancel, you may find another person to take your place. They will be assigned the same class you signed up for, unless space is available in another class. Financial reimbursement in such a case will be between you and the person taking your place, and all Conditions of Registration will be assumed by the person who takes your place.

Prior to May 1, all fees paid (beyond the deposit) will be refunded. Between May 1 and June 1, 50% of your fees (beyond the deposit) will be refunded. After June 1, there can be no refunds.

I reserve the right to cancel any class in which insufficient numbers of students have registered. In case of class cancellation, you will be assigned to your second choice class. In the event that you do not have a second choice, your fees will be refunded in their entirety. The decision to cancel a class will be made between March 31 and May 1.

### Additional:

Transportation and Housing arrangements are the responsibility of the individual. However, I am glad to help find someone to share your room if you so request.

I have read and agree to the Terms and Conditions.

Signed:

Date:

Please make your checks payable to "Lace at Sweet Briar" and mail to:

Clay Blackwell  
1541 Club Drive  
Lynchburg, VA 24503-2556

email: clayblackwell@comcast.net  
Phone: 434/384-8470